

TRAINING ACADEMY WORKBOOK
LD 220 – TELEPHONE TECHNOLOGY AND PROCEDURES

PROPER DESCRIPTION

NAME
SEX
RACE
AGE

Height and
Weight

Hair
EYES
Complexion

CLOTHING
HEAD TO FOOT
OUTSIDE-IN

HAT

Shirt and Tie

COAT

PHYSICAL
Marks, scars,
limp, tattoos,
glasses, facial
hair, jewelry,
etc.

PANTS

SHOES

